



**Tynewater Primary School Parent Council**  
32 Crichton Road, Pathhead. Tel. 0131 271 4710

### **ANNUAL GENERAL MEETING**

Minutes of the Annual General Meeting of Tynewater Primary School Parent Council,  
Held on Thursday 25<sup>th</sup> October 2018 in Tynewater Primary School Staff Room

Present:	Shondra Riley	Chairperson	Laura Else	Parent Member
	Aurora Mancini	Treasurer	Sandra Liddle	Parent Member
	Jen Such	Secretary	Kirsty Broadfoot	Parent
	Jane Brown	Co-opted Member	Julie Donnelly	Parent
	Julia Critchley	Parent Member	Nicola Faux	Parent
	Julie Donnelly	Parent Member	Douglas Lawson	Headteacher
	Matt Elliott	Parent Member		

Apologies:

Sally Barlow	Parent Member
Lucy Christie	Parent Member
Samantha Mackay	Parent Member
Gill Penfold	Parent Member

#### **Welcome and apologies**

The meeting was opened by SR who welcomed everyone to the Annual General Meeting of the Parent Council at Tynewater Primary School.

#### **Minutes of previous meeting and actions outstanding**

SR reviewed outstanding actions. Owners gave updates accordingly.

SR confirmed that a Christmas Fayre meeting will be held on Friday 2nd Nov in our school library at 9am.

#### **Chairperson's Report**

SR gave a brief summary of the Chairperson's Report, this had been circulated to the entire school community for review and comment. There were no objections to the Report.

SR confirmed that Parent Council goals are aligned with school improvement priorities. She noted that the Parent Council has increased focus on supporting learning and not just on fundraising and that our mission is to work with the entire community to help provide the best experience for every pupil at our school and nursery. Parent participation is invited in forming an effective partnership with school staff.

#### **Treasurer's Report and Approval of Accounts**

The balance to date stands at £4129.41.

The accounts were approved in the meeting. AM confirmed that the accounts were audited by Solveig Hoy, a Tynewater Parent and Auditor by profession. Thank you Solveig.

The accounts are available to parents and carers for review upon request.

AM noted that transferring bank signatories has been problematic, but that this should be resolved before the Christmas Fair.

### **School Wish List**

DL shared the detail of the Wish List. Members voted and agreed the Parent Council will provide all items on the list.

iPads x 4	£282
Talk for Writing Titles & Guides	£630
Unabridged audio books	£280
Novel Sets	£400
	<b>£2438</b>

AM to confirm the amount is available to pay for wishlist.

DL to price the installation of Playground Markings for this year's Christmas Fair fundraising target. NF to research the possibility of gaining access to audio books via the Reading Cloud.

### **Membership**

SR thanked our outgoing Parent Council members, especially Lynsey Roy for her hardwork and dedication over 8 years.

As there are now vacancies, SR invited the entire parent community to join the Parent Council. She also highlighted that any parent or carer of the school please email us or complete the online form to register any interest in becoming a member. SR noted that places are filled on a "first come" basis and that an email will be released shortly via the school.

Kirstie Broadfoot and Nicola Faux registered their interest in becoming members. Once confirmed this will leave 5 vacancies on the Parent Council.

### **AOB**

ED asked if there were opportunities for use of GLOW by the Parent Council. DL will investigate this and meet with ED and ME to discuss

DL thanked SR for her leadership and inspiration.

### **Date of Next Meeting**

Friday 23<sup>rd</sup> November at 11-12:15, Community Room 2. All welcome.

Actions	Owners
Confirm the amount is available to pay for wishlist.	AM
Price the installation of Playground Markings	DL
Research the possibility of gaining access to audio books via the Reading Cloud.	NF
Explore opportunities for use of GLOW by the Parent Council.	DL/ED/ME

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