

Tynewater Primary School Parent Council
32 Crichton Road, Pathhead.
Tel. 0131 271 4710



Meeting Minutes

Meeting No 70

of Tynewater Primary School Parent Council,
held on Friday, 14 September 2018 11:00-1215
in Community Room 2

Present:

Shondra Riley - Chairperson
Jennifer Such - Secretary
Julia Critchley - Member
Emma Diffley - Member

Matt Elliott- Member
Douglas Lawson - Headteacher
Julie Donnelly - Parent

Apologies:

Aurora Mancini - Treasurer
Sally Barlow - Member
Lucy Christie - Member
Laura Else - Member

Sandra Liddle - Member
Samantha Mackay - Member
Gill Penfold - Member

1. Welcome and apologies

SR opened the meeting with a warm welcome and short ice-breaker sharing positive school experiences.

2. Minutes of previous meeting and matters arising

Sports tops

DL and SR confirmed that the pupil voice group had agreed a design, SR has sourced a local supplier, The Print Toun. SR to complete the order as soon as size requirements are established.

GDPR

SR confirmed that a review of personal details was carried out in May 2018. JS to ensure that only current member and authorised contacts are held on the Google Drive following summer tidy up.

3. Treasurer's Report

On behalf of AM, JS confirmed current bank balance of £4095.43. School wish list to be reviewed on receipt. DL to submit wishlist to the Parent Council.

4. Headteacher's Report

DL confirmed a good start to the new school year with P4, P5, P6 and P7 undertaking Residential Learning. Thank you to the Head Teacher, Class Teachers and Parent Helpers for making this possible.

Very useful feedback from our June Questionnaires to Nursery and P1 to P7 Parents has been considered by staff. Our responses are listed in our Information to Parents (3 September). One of our responses is to provide parents with dates of events / activities as early as possible each term. Therefore, on the first day of term in our Information for Parents (20 August), Friday Assembly dates and which Class was presenting, was given.

In our Information to Parents (3 September) all available dates to 12 October were issued, including our Parent-Pupil-Teacher meetings on Friday 28 Sept, Tuesday 9 and Thursday 11 October, and this year's priorities for improvement to advance every child's learning. We look forward to working with all

parents / carers and pupils to help our school achieve these improvements to benefit all our pupils. Mr Lawson was leading our P7 Learning Visit to London from 3 to 7 September and ensured that this information was issued on 3 September.

Information for Parents to be issued after our October Break during the week beginning Tuesday 23 October (starting date for pupils) is already being formed. As has been our practice, this will include a Diary Listing with the dates and times of events / activities up to Friday 21 December.

5. Discussion Topic

Deferred to next meeting.

6. 2018-19 Parent Council Goals and Committee Business

SR confirmed that Parent Council goals aligned with the School Improvement priorities have been agreed by Parent Council members and will be communicated to parents before the next meeting.

Charitable status decision needs to be more informed. Further information to follow. Potential name change requires further discussion. Subgroups and leads will be finalised and confirmed in the next meeting.

7. Events and Fundraising - Term 1

SR confirmed that following lessons learnt from last year's Halloween Party, parties will be planned for Weds, 31st October as follows:

1. Nursery stay and play (during nursery hours)
2. P1-P3 party
3. P4-P7 party

JS to liaise with LE to book accomodation with school.

SR also confirmed that Christmas Fair plans are being discussed. It was agreed that timings, and whether they would be changed, would be decided by the Christmas Fair Subgroup. More information to follow.

8. AOB

DL requested that the Parent Council consider taking responsibility for production and distribution of school video recording of school productions, i.e. Nativity, Burke and Hare. SR confirmed that the Parent Council will consider the request and that this would be taken away for discussion. ME and DL to discuss the details involved.

There was discussion of automated external defibrillator in the village. It was agreed that this discussion should be had outwith the meeting.

9. Meeting Close

The date of our next meeting incorporating our **AGM** is confirmed as **Thursday 25th October at 6.30 pm** in the Staff Room of Tynewater Primary School.

Action(s)	Owner(s)
Complete sports top order as soon as size requirements are established.	SR
Ensure that only current member and authorised contacts are held on the Google Drive following summer tidy up	JS
Submit school wishlist to the Parent Council	DL
Plan Halloween parties and Christmas Fairs	SR/LE
Discuss the details involved in the PC taking responsibility for production and distribution of recording of school productions	ME/DL