



Meeting Minutes

Meeting No 67 of Tynewater Primary School Parent Council, held on Thursday, 1 March 2018 6:30-7:30 via Conference Call

Present:

Shondra Riley - Chairperson	Jane Brown -Co-opted Member
Jennifer Such - Secretary	Kirstie Broadfoot -Parent
Julia Critchley - Member	Nicola Faux - Parent
Matt Elliott- Member	
Laura Else - Member	
Aurora Mancini - Member	
Douglas Lawson - Head Teacher	

Apologies:

Nicola Marr - Treasurer
Sally Barlow - Member
Lucy Christie - Member
Emma Diffley - Member
Gill Penfold - Member

1. Welcome and apologies

SR welcomed attendees, who each introduced themselves. SR thanked everyone for making the effort to participate by telephone conference.

2. Minutes of previous meeting and matters arising

Action(s)	Owner(s)	Status
Finalise requirements for sports tops	LR and Pupil Heads	Deferred to next meeting with the aim to finalise and/or close this action.
Identify subgroups and invite Parents/Carers to join	SR	Subgroups have been identified SR
PA system and whether the atriums could be used		Meeting with Skanska postponed due to the weather. DL to contact Skanska and report to next PC meeting.
- Instruct pupils on drawings for banners - Obtain prices for a Banners and spray chalk	JC	JC ongoing liaison with Pupil Voice Groups, to finalise artwork and size. SR proposed that the remainder of the Midlothian Council Admin budget be used and will e-mail PC members to gain approval by majority vote.
- Liaise with local groups regarding the dog fouling issue - Obtain prices for stakes and signs	SR	Action closed (Details in section 6 of these minutes).

3. Treasurer's Report

No significant change to bank balance, last reported at £3,443.59. SR proposed a £500 budget for the school's 10-year anniversary event. CALA homes bursary and Scotrail funding applications will be submitted by end of March to gain further funds. SR suggests that a Paypal account be set up for the Parent Council to have an easy platform for donations. NM to advise on proposed budget and use of Paypal.

4. Headteacher's Report

P2 Parent-Teacher-Pupil meetings will take place ahead of the rest of the Primary classes to accommodate planned staff leave. P1 and P3-P7 meetings will take place on Thursday 26th April, Friday 27 April and Wednesday 2nd May.

DL confirmed that the videos of 2016 Nativity , 2017 Nativity and the Burke and Hare shows are ready for release, although format to be confirmed. A form will be distributed to allow parents and carers to purchase copies. Due to the incumbent licence costs it is imperative that no further copies be made outwith this process. ME confirmed availability to assist in reproducing the videos. £8 has been suggested, by DL, as a possible price per copy. These funds will be directed to the Parent Council.

DL confirmed that the next Open time will be Thur 29th March. There will be the Easter Assembly, Open Time Cafe', followed by class visits. The Community Pupil Voice Leadership Group asked if they could run the Cafe and extend the invite to local Senior Citizens, with funds directed towards buying new library books. The PC agreed to this as the funds will go to the school.

5. T10 - Tynewater 10 Year Anniversary

ME, LE and SR have met and broadly laid out the activities and features of the event. Events delivery to be divided into teams. There will be approximately 6 meetings focused on delivering the event. Team leaders as follows:

1. The Central Planning Team, SR, LE, ME, and DL will steer the team leaders, ideally one PC member or Staff member.
2. Exhibition and Alumni – DL
3. Comms PR & Marketing & Central Planning - SR
4. Entertainment and Tech – ME
5. Stalls – LE
6. Food and Beverage – team leader needed
7. Games – team leader needed
8. Health and Safety - JC

DL and SR confirmed the date of 16 June for the main event. SR also suggested the date of 7 June for a Tynewater's Got Talent show.

SR to email details of the event and teams to ask for volunteers help deliver the events.

JS to confirm with Skanska the use of the school between 12pm-4pm on a Saturday.

6. Dog Fouling Reduction Campaign

Our awareness campaign name is now agreed: #nomorepooprints, with thanks to JC for the light bulb moment! JC is liaising with the Eco committee and Rights Respecting groups to finalise banner designs. KB & NF have been working with community groups to organise the launch of Tynewater Parent Council's Green Dog Walkers. They have also been planning a Mini Crufts to promote responsible dog ownership.

NF explained the launch, with the aim to have local dog walkers sign the pledge to be a Green Dog Walker, in the hopes this will get the whole community involved in reducing dog fouling. Activities on the day to include stalls from local community groups and national groups (I.e Dog's Trust) and a Mini-crufts. While the hope was to do this as soon as possible, SR, KB and NF proposed 8th April, in light of recent weather.

Local Businesses have been invited to sponsor a class at £20.00 per class. Classes are as follows:

- Best Waggy Tail
- Best Small Dog
- Best Big Dog
- Best Owner Look-a-like
- Best Fancy Dress
- Best in Show

Sponsorship will pay for trophies, goodies for the kids, etc. This day of fun will be free and participation in the dog show is free, with registration on the day. A warm welcome to our pupils and local community. SR to confirm the date asap.

7. School Run Safety

Living Streets Scotland have a consultation on 22nd March and have also offered to provide materials for the Mini Crufts.

SR suggested we investigate a School Traffic ban. It was discussed that this could be on the block of Crichton Drive near where the garages used to be.

Lasswade Primary School are currently conducting a School Traffic Ban trial. JS to get information on this from Lasswade PS Parent Council.

8. Any Other Business

DL expressed thanks to parents for their ongoing work in the library and around the school. He expressed that all staff and pupils welcome all parents into school to help both in class and in the library.

Due to upcoming Data Protection Law changes, SR & JS to review the Parent Council's current contact list and confirm that these parents wish to remain on the mailing list.

9. Meeting Close

Thanks to all who joined the call. This contingency is agreed to have worked very well in light of the difficulties posed by the severe weather. SR explained that the focus of the Parent Council will be on delivering the 10-year anniversary events.

Action(s)	Owner(s)
Finalise requirements for sports tops.	LR and Pupil Heads
Invite Parents/Carers to join Subgroups.	SR
Investigate whether Skanska could provide a new PA system and whether the atriums could be used.	DL
Finalise banner designs and costs.	JC
Advise on proposed budget for 10-year anniversary and use of Paypal.	NM
SR to circulate details of the T10 events and teams to ask for volunteers help deliver the events.	SR
Review the Parent Council's current contact list and confirm that these parents wish to remain on the mailing list.	SR/JS

Date of Next Meeting

To be confirmed.